



SECTION A - CREDIT CARD TRANSACTION AGREEMENT/ CHARGE AUTHORIZATION

INSTRUCTIONS: 1) Travel agency to complete Section A and Section C. 2) Cardholder to read completely all conditions in Section B and sign at bottom, if present in the agency; if not, agent can write in “Signature on File” at the bottom. 3) Agent must get an imprint of the card, unless customer is not present; if not present, we ask that the agent be extra certain, when communication with the customer, that all information in Section C is accurate. 4) Agent need not obtain approval code – City Escape Holidays will obtain approval from the card company. 5) **IMPORTANT:** Please get from the customer: EXPIRATION DATE and FULL ADDRESS, and record the information in Section C.

Booking#	
Customer Names	
Arrival Date	
Agency Name	
Street Address/Suite	
City/State/Zip	

SECTION B – CONDITIONS. 1) Customers understand that they are paying for only the arrangements that are included in the tour package plan described in the City Escapes brochure, including any extra nights and extra features that have been pre -booked with the travel agency. 2) Customer agrees to waive all charge back rights; any discrepancy or refund that becomes due, is within the parameters of City Escapes Policies and Conditions (per back of brochure)), will be handled through your travel agent, and not the card company. 3) City Escapes' brochure rates are based on cash discounted prices if payment is made by cash or check to the agency; otherwise, full retail rate applies.

SECTION C – CARD INFORMATION

Card Type	Please circle one: AX MC VI DIS
Card #	
Expires	
Amount to Charge	\$ Circle one: Partial payment Final payment
Name on Card	
Street Address	
City/State/Zip	
Note	